

# CHECKLIST FOR APPROVED SCHEDULE DRIVING 2016

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## I. DENOMINATION OF THE EVENT

**Venue :** Goshen, KY  
**Dates :** October 20 - 23, 2016 **NF:** USA  
**Indoor:**  **Outdoor:**

### EVENT CATEGORIES:

#### Seniors:

CAI1*-H4	<input checked="" type="checkbox"/>	CAI2*-H4	<input checked="" type="checkbox"/>
CAI1*-H2	<input checked="" type="checkbox"/>	CAI2*-H2	<input checked="" type="checkbox"/>
CAI1*-H1	<input checked="" type="checkbox"/>	CAI2*-H1	<input checked="" type="checkbox"/>
CAI1*-P4	<input checked="" type="checkbox"/>	CAI2*-P4	<input checked="" type="checkbox"/>
CAI1*-P2	<input checked="" type="checkbox"/>	CAI2*-P2	<input checked="" type="checkbox"/>
CAI1*-P1	<input checked="" type="checkbox"/>	CAI2*-P1	<input checked="" type="checkbox"/>

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## II. GENERAL CONDITIONS

- FEI Statutes, 23<sup>rd</sup> edition, effective 29 April 2014
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2016
- FEI Veterinary Regulations, 13<sup>th</sup> edition 2014, effective 1<sup>st</sup> January 2016
- **The FEI Rules for Driving Events and its Annexes, 11<sup>th</sup> edition, updates effective 1<sup>st</sup> January 2016**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions, the provisions of which will take precedence.

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Approved by the FEI, Lausanne, on 29.09.2016

Signature:



Manuel Bandeira de Mello  
FEI Director Endurance & Driving

### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

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# CHECKLIST FOR APPROVED SCHEDULE DRIVING 2016

## IV. GENERAL INFORMATION

### 1. ORGANISER

Name: Hermitage Farm and Pro Show Services, LLC  
Address: c/o EllenMarie Ettenger, 5404 SW 140<sup>th</sup> Avenue, Ocala, FL 34481  
Telephone: +1 352-615-6460  
Fax: N/A  
Email: shorty1956@gmail.com  
Website: www.hermitagefarm.com

#### Contact Details Show Ground:

Address: 10500 Highway 42, Goshen, KY 40026  
Telephone: 502-867-3098

GPS Coordinates:

Accessibility details (directions by road, nearest airport / train station):

From the Gene Snyder (265) North: Go East (right) onto Highway 42, drive approximately 8.5 miles through Prospect and Goshen until you reach Hermitage Farm MAIN ENTRANCE on the right. From the Waterson Expressway (264): Take the Highway 42 exit, go East. Drive approximately 12 miles through Prospect and Goshen until you reach Hermitage Farm Main Entrance, on the right. From Highway 71: This way will pass Hermitage International Training Center but this is not the stabling entrance. Take exit 14 Crestwood, turn away from Starbucks onto Highway 329 North. Follow to 1694 on the right approximately 4 miles to Highway 42. If you are stabled in Barn 5, you will reach your stabling entrance about ½ mile after the HITC entrance. If headed to another barn/Main Entrance, turn left at Highway 42. The main entrance will be on the left.

Physical address is 10500 W. Highway 42, Goshen, KY 40026.

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### 2. ORGANISING COMMITTEE

Honorary President: Mr. Steve Wilson  
President of the Event:  
Show Secretary: Danielle Aamodt  
Press Officer: Ashleigh Stephane

### 3. EVENT DIRECTOR

Name: EllenMarie Ettenger  
Address: 5404 SW 140<sup>th</sup> Avenue, Ocala, FL 34481  
Telephone: +1 352-615-6460  
Fax: N/A  
Email: shorty1956@gmail.com



## CHECKLIST FOR APPROVED SCHEDULE DRIVING 2016

### V. OFFICIALS

* Compulsory * Event ID: The Event code can be found in the FEI Database under the Event details in any category on the top right corner. In case there are several categories and officials are not the same, please complete an additional chart per category.									
Ref	Panel	Competition	Function	FEI ID	Name	NF	Level	Email/mobile	* compulsory
1	Ground Jury <sup>1</sup>		Ground Jury President Ground Jury Member	10048948	Martha Hanks-Nicoll Danute Bright	USA USA	4* N		
2	Foreign Judge <sup>2</sup>		Foreign Judge	10052326	Joaquin Medina	SPA	4*	*joaquinmedinahipica@gmail.com	
3	Technical Delegate <sup>3</sup>		Technical Delegate	10049316	Philip Bateman	GBR	4*	standish55@aol.com	
4	Assistant Technical Delegate <sup>4</sup>		Assistant Technical Delegate						
5	Course Designer <sup>5</sup>		Course Designer	10051380	Barry Hunter	GBR	4*	*ernesthunter@msn.com	
6	Assistant Course Designer <sup>6</sup>		Assistant Course Designer Appeal Committee President Appeal Committee Member Appeal Committee Member		N/A				
7	Appeal Committee <sup>7</sup>								
8	Chief Steward <sup>8</sup>		Chief Steward	10074143	William Kraatz	USA	2*	*bill@billkraatz.com	
9	Assistant Stewards <sup>9</sup>		Assistant Steward Assistant Steward Assistant Steward Assistant Steward						
10	FEI Veterinary Delegate <sup>10</sup>		FEI Veterinary Delegate Veterinary Commission President Assistant FEI Delegate Assistant FEI Delegate Veterinary Service Manager FEI Permitted Treating Veterinarian	10053832	Bernd Stanglmeier	CAN			
11	FEI Veterinary Delegate or Veterinary Commission <sup>10</sup> Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010) <sup>11</sup>			10113620	Robert Magnusson	USA		*502-222-5272 *502-222-5272	
12	Medical Doctor <sup>12</sup>			10113620	Robert Magnusson Onsite Medical Personnel	USA		502-867-3098	
13	Farrier <sup>13</sup>				Matt Taydus			*859-840-8650	
14	NF Delegate <sup>14</sup>		NF Delegate (if applicable)						

# CHECKLIST FOR APPROVED SCHEDULE DRIVING 2016

## VI. TECHNICAL CONDITIONS

### 1. TIMETABLE (to be provided per category/level if multiple events)

CAI1* - Two days	Format 1
Please check the box	X
Day 1	Dressage
Day 2	Cones

CAI2* - Three days	Format 1
Please check the box	X
Day 1	Dressage
Day 2	Marathon
Day 3	Cones

	Day	Date	Time
• Opening of stables	Wednesday	October 19, 2016	9 AM
• 1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	October 20, 2016	3 PM
• Declaration of Starters	Thursday	October 20, 2016	4 PM
• Dressage competition	Friday	October 21, 2016	9 AM
• Dressage competition			
• Marathon	Saturday	October 22, 2016	9 AM
• Cones competition	Sunday	October 23, 2016	9 AM
• Combined marathon			

### 2. COMPETITION ARENA(S)

#### DRESSAGE ARENA

Length: 100m

Width: 40 m

Type of Footing : Grass

#### CONES ARENA

Length: 120 m

Width: 70 m

Type of Footing : Grass

#### COMBINED MARATHON ARENA

Length:        m

Width:        m

Type of Footing :



**8. PRIZE GIVING CEREMONY**

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:  
 Yes  No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is *Not required*.

**9. ADVERTISING ON ATHLETES AND HORSES**

Advertising in Dressage and Cones Competition: The competitors are:  authorised  not authorised (please indicate) by the OC to display the logo of their personal sponsor on the carriage in accordance with General Regulations and Art. 941.1.

Advertising in Marathon Competition: The competitors are:  authorised  not authorised (please indicate) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with GR and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**10. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider: N/A

Web address to buy ticket: N/A

**11. BETTING**

Betting will be authorised by the Organiser: Yes  No

**VII. INVITATIONS**

**1. GENERAL**

NFs invited (mandatory for CAI2* and above)	<b>unlimited</b>
Number of home drivers	<b>unlimited</b>
Number of foreign drivers	<b>10</b>
Number of horses/ponies per driver	<b>As per FEI Rules</b>
Number of start per driver, per category	<b>2</b>

**Competitors are invited by the Organizing Committee through their NF**



## 2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

### **Entry right to the stable area according to FEI Veterinary Regulations Art. 1023 VI.**

NUMBER OF ACCREDITED PERSONS:

Athlete:

Partner:

Groom:

Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

For a minor event, entry to the stable area is relaxed and is at the discretion of the OC
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One groom per driver for Singles

One groom per driver for Pairs

Two grooms per driver for Four-in-Hands

**VIII. ENTRIES****IMPORTANT**

- You must use the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- You will find additional documentation on: <http://www.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

Additional entry must be done directly to the OC on the form provided by the OC. Entry must include all fees due to OC.
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**1. ENTRY DATES AND FEES****Deadlines for Entries**

Entries in Principle: (For Championships and Games only)	N/A
Nominated Entries: (For Championships and Games only)	N/A
Additional individual Entries: (For Championships and Games only)	N/A
<b>Definite entries:</b>	14/10/2016
<b>Last date for substitutions:</b> (one hour prior the Horse Inspection) <i>Entries have to be in accordance with article 946.1.1 of the Driving rules and 116 of the General regulations</i>	20/10/2016 2:00 PM

**IMPORTANT:** Please note that all accepted entries will be publicly available on the FEI Website 5 days before the beginning of the Event.

Entry fee per driver:	\$270
Stabling fee per horse/pony:	\$150
Details entry procedure fee / Payment:	Check, Cash or Credit Card
\$50 additional for late entry or change in entry	

**All aforementioned amounts are including VAT**

VAT number of the Organiser	N/A
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**2. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Refund procedure:**

No refunds for no-shows or late withdrawals, unless accompanied by a vet's certificate

**3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee (please refer to section XI.8.1 of the schedule):

Included in entry fee       Not included in entry fee

Electricity (upon request):      N/A  
 Manure disposal                      N/A  
 Hay    N/A  
 Straw                                        N/A  
 Shavings                                  N/A  
 Other (please specify):              \$28 Drug Fee; \$35 IHP Fee;

Lorry/Caravan:

Power supply:      provided by the OC       Not provided by the OC       Price: \$125 USD  
 Water supply:      provided by the OC       Not provided by the OC       Price: Inc.  
 Sanitary facilities: provided by the OC       Not provided by the OC       Price:  
 Catering facilities: provided by the OC       Not provided by the OC       Price:

**All aforementioned amounts are including VAT**

**Minimum Age Limitation for Athletes and Grooms – Article 912:**

<b>Senior Classes</b>	<b>Athlete Minimum Age</b>
Horses Four-in-Hand	18 years
Horse Pairs	16 years
Horse Single	14 years
All Pony Classes	14 years
<b>Young Drivers Classes</b>	<b>Athlete Minimum Age</b>
Horses Four-in-Hand	18-21 years
Horse Pairs	16-21 years
Horse Single	16-21 years
All Pony Classes	16-21 years
<b>Juniors Classes</b>	<b>Athlete Minimum Age</b>
Horse Pairs	16-18 years
Horse Single	14-18 years
All Pony Classes	14-18 years

Children Class		Athlete Minimum Age
Single Pony		12-14 years
Grooms	Minimum Age	
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.	
Children	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.	

**Minimum Age Limitation for Horses – Article 929:**

Horses	Minimum Age
CAI1*	5 years old or over
CAI2* and above	6 years old or over

**IX. FACILITIES OFFERED**

**1. ATHLETES**

**Accommodation**

Hotel:

Address:

Telephone:

At the expense of: The Organiser  or Athletes X

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

**Meals**

At the expense of: The Organiser  or Athletes X

Meals provided from \_\_\_\_\_ to \_\_\_\_\_ . Where \_\_\_\_\_

**2. GROOMS**

**Accommodation**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser  Athletes X

from \_\_\_\_\_ to \_\_\_\_\_ .

**Meals**

At the expense of: The Organiser  or Athletes X

Meals provided from \_\_\_\_\_ to \_\_\_\_\_ . Where \_\_\_\_\_

**NB. If applicable, Organiser must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

**3. LORRY / CARAVAN FACILITIES**

Lorry or caravan can be parked close to the stables: Yes X No

**4. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Transport expenses to be paid by:

The Organiser  at \_\_\_\_\_ per km.

The Athlete X

**5. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**6. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS**

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip:

Other: Athlete provides own transportation via automobile.

**X. COMPETITIONS**

**International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.**

**1. PRIZE MONEY (See Art. 127, 128)**

TOTAL PRIZE MONEY	EUR	CHF
No PM		

**PRIZE - CLASSIFICATION**

N/A

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

Prize Money is not provided

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**2. "DRESSAGE" - COMPETITION**

**This competition will be in accordance with FEI Driving Rules**

**Dressage Test:**

<b>Event</b>	<b>Dressage Test</b>
<b>1*</b>	<b>1*B</b>
<b>2* HP 1</b>	<b>3*B HP1</b>
<b>2* HP 2</b>	<b>3*B HP2</b>
<b>2* HP 4</b>	<b>3*B HP4</b>

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**3. "MARATHON" – COMPETITION**

**This competition will be in accordance with FEI Driving Rules**

<b>Option 1:</b>	<b>Distance</b>	<b>Pace</b>	<b>Average Speed</b>
<b>Section A</b>	<b>7000</b>	<b>Free</b>	<b>15H/14P</b>
<b>Transfer</b>	<b>1000</b>	<b>Free</b>	
<b>Section B</b>	<b>7500</b>	<b>Free</b>	<b>14H/13P</b>

**Indicate the number of obstacles in Section B (per category): 7**

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**4. "CONES" - COMPETITION**

**This competition will be in accordance with FEI Driving Rules**

**Type of Competition**

*Fault Competition	<input checked="" type="checkbox"/>
Time Competition	<input type="checkbox"/>
Competition in two phases	<input type="checkbox"/>
Competition with Wining Round	<input type="checkbox"/>

**\*Article 971.1.1** – The score from this round will always be used solely to decide the Final Classification in all Events.

Please describe special obstacles: Zig-Zag

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## XI. **VETERINARY MATTERS**

### 1. **CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name:  
Address:

Telephone:

Fax:

Email:

Opening hours:

### 2. **HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations:  
Quarantine period:  
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

### 3. **NATIONAL REQUIREMENTS**

If applicable please provide:

Negative Coggins Test within 1 year of show date.
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### 4. **PONIES**

2015 FEI Veterinary Regulations, Chapter IV: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### 5. **INJURY SURVEILLANCE**

2015 FEI Veterinary Regulations, articles 1036, 1039 and 1040: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

## 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### 7.1. PASSPORTS. FEI General Regulations Article 137

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### 7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.



### **7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VI**

### **8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures.

#### **Fee for Worldwide Equine and Human Anti-Doping Program:**

(Applicable for all FEI Events Worldwide)

#### Lower Level Events (CIMs)

(For definition see Appendix E of the FEI General Regulations)

Per horse per event (for Driving per driver per event) CHF 18

#### Higher Level Events

(All other events not defined as CIM)

Per horse per event (for Driving per driver per event) CHF 25

OCs/NFs have the right to charge the athletes the above mentioned fee.

### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1056**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to [www.FEI.org/veterinary](http://www.FEI.org/veterinary) for information and details.

## **XII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://www.fei.org/content/anti-doping-rules>

## **XIII. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **1.2. ATHLETES AND OWNERS**

##### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

**1.2.2 Additional Liability Information**

**1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

**2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://www.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://www.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

**3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

**4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

**5. ADDITIONAL INFORMATION FROM THE ORGANISER**

Square to OC to include any additional information, such as but not limited:

- National Rules
- Dogs
- Vehicles

**CHECKLIST FOR APPROVED SCHEDULE  
DRIVING 2016  
XIV. ANNEXES**

**1. FEI Entry System**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>** : 10082056

Name\*: Ettenger

First Name\*:EllenMarie

E-Mail\*: shorty1956@gmail.com

Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>

**Event(s)<sup>4</sup>**:

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**FEI ID<sup>1</sup>**:

Name\*: Aamodt

First Name\*:Danielle

E-Mail\*: danielle.aamodt@gmail.com

Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>

**Event(s)<sup>4</sup>**:

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**FEI ID<sup>1</sup>** :

Name\*:

First Name\*:

E-Mail\*:

Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>

**Event(s)<sup>4</sup>**:

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

## 2 RESULTS

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST  
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS  
UPON REQUEST**